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## GRADUATE PROCESS ANALYST

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### The Role

Hutchison Ports Port of Felixstowe, has established itself as Britain's largest and busiest container port for more than 50 years, acting as a key player on establishing the United Kingdom as one of the largest trading countries worldwide. The talent, creativity, innovation and indefatigable spirit of our workforce have enabled to keep Britain trading no matter the circumstances.

The Operations improvement team is currently looking to identify outstanding individuals with passion for science and technology and an analytical and creative approach to problem solving. This role is crucial to the continuous improvement process, which will work closely with Management and Operations teams to effectively and efficiently deliver business change. If you are entrepreneurial, have an eye for identifying improvement methods, interested in project management and with a curious mind-set this opportunity may be for you!

Working within Operations Improvement, you will be able to undertake varied and diverse work, with the freedom to investigate and suggest operational changes and work on a fast paced and ever changing environment across the different areas of the Port: operations, strategies, system logics, planning, engineering, development, etc. Some key projects you could be working on include; identification of value adding activities, process analysis and improvement (waste identification and redesign), process implementation, change management, system design, system testing....

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### Key Requirements

- Ability to investigate, analyse, visualise, articulate and solve complex problems and concepts.
- Use data to formulate plans, analyse options, feasibility and operational impact.
- Identify and explores opportunities for service and business improvement.
- Determine costs and benefits of new approaches
- Ability to manage / assist in change implementation.
- Communicate with stakeholders clearly and regularly, clarifying needs and commitments.
- Ability to represent organisational processes, roles and data models at varying levels of detail and complexity.
- To play an integral part of driving continual change improvements for Operational strategies and development.
- To work with areas of the business and external suppliers to ensure suggested changes are embedded.
- Develop and exploit process and system change to the fullest potential through working pro-actively with other teams in the business (e.g. IT and the wider HPH group).

For full details, please refer to the JD1372 V1

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### Who are we looking for?

Suitable applicants should meet the following criteria:

- Excellent computer skills & numerical ability
- Educated to degree level in a technical or quantitative discipline
- Excellent MS Office skills
- Proficient in using MS Excel to analyse data and Visio for data modelling (or equivalent)
- Ability to analyse, model and interpret data
- Accuracy and attention to detail
- Highly numerate with strong quantitative and qualitative analytical skills

It would be advantageous to have:

- Knowledge of Business Analysis techniques such as requirements gathering, stakeholder management, modelling, process testing and Business improvement
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- Proficiency in application of SQL to aid data analysis, improvement techniques such as Lean, Six-sigma and project management qualifications (Desirable but not essential as development support will be made available)

Skills and experience based progression is expected as part of the role which will result in additional salary increments. As such, the starting salary and grade will depend on skills and experiences held.

The role is 37.5 day work Monday – Friday.

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Please apply via the Port-al. The selection process will involve a competency based interview and psychometric assessment. If you would like further information about the position contact HR on [hrrecruitment@fdrc.co.uk](mailto:hrrecruitment@fdrc.co.uk).